

Bellingen High School P & C Association

Minutes

Monday 9th May 2022 6pm Bellingen High School Staffroom

Meeting started 6.03pm

Attendees – Sandra Ruming, Jacqui Radleck*, Elisa Hall*, Cath Young, Graziella Reeson, Celone Boshier*, Tim Laverty, Katharine Sutherland, Melanie Tyas*, Milo Bowd, Rachael Case (Chair), Lynda Lane – **Asterix next to newly paid up members*

1. Welcome and previous minutes

1.1 Welcome and opening remarks (Chair)

1.2 Apologies (Chair)

Belinda Mellalieu

Melissa Sankey – We wish her speedy recovery

1.3 Approval of Minutes

Moved by – Milo Bowd

Seconded by Graziella Reeson

1.4 Business Arising from Previous Minutes (Chair)

- Very successful Wellbeing Review meeting – documents tabled by Tim and Paul emailed out by Rachael along with her notes on the presentation. Hard copies available at this meeting if anyone missed out.
- Interview panel - Katherine and Graziella have both just participated in them. Tim requested a P & C rep volunteer needed for the next panel. Cath Young and Chelone Boshier put their hands up. ***ACTION – Rachael to email Cath Y. & Chelone B. the training to complete to become eligible. Rachael to advise Tim on the next eligible P & C rep.***
- Most recent P&C minutes are available on school website <https://bellingen-schools.nsw.gov.au/supporting-our-students/parents--carers-and-the-community.html>

2. PRIORITY BUSINESS

2.1 Bellingen Community Markets Fundraiser (Rachael)

- Roster, need 8 people per slot, Frieda approached for Bello Buddies, school captains – ***ACTION – Rachael follow up for names / times***
- Sandra collecting and counting money ***ACTION – Rachael collect & pass onto Sandra at end of day***
- Rachael Case proposes 2nd hand vintage clothing stall as an additional fundraiser (as P & C get a free table at these markets). Consensus that perhaps we park the idea for next time, or perhaps look at hosting an ongoing stall. Cost \$44 for a stall at markets. ***ACTION – Put forward to fundraising ideas list.***

- Sandra asked if teachers have approached – Not this time. Consensus that teachers can participate if they want to, but they are not expected to.

2.2 Facebook / Social Media (Rachael) – FB @bellingenhpc

Well received, feedback sought. **ACTION - Check for posting and privacy (Rachael) permissions**

2.3 Working with Children Check (Rachael)

Not needed for P & C members but must have one if you are doing any work with children. **ACTION - If you have one please email to bellingenhpc@gmail.com (or Sandra, Rachael or Milo) if you are happy for it to be recorded.**

2.4 Calendar & Aims for 2022 (Rachael) *see 2022 calendar attachment

- Only four more meetings this year as two fall on public holidays – Consensus to change June meeting changed to 20th **ACTION – update calendar, facebook and school (Rachael)**
- AGM set next year March 14th 2023 **ACTION – Sandra to add to updated P & C Member Register**

Aims – Rachael asking what direction we would like the P&C to take eg. advisory / informative role, fundraising, relationship building / events. **ACTION- All members to think about how they want to contribute & bring back to the next meeting.**

ADVISORY / INFORMATIVE:

- Cath Young – asked for regular input from Paul Pomroy to see where Wellbeing is up to. Rachael noted that Magda has a written wellbeing update in recent BHS Newsletter.
- Many parents are not receiving newsletter, perhaps because it comes Lorraine? **ACTION – Tim to look changing this. Rachael put link on P & C Facebook page.**

FUNDRAISING:

- Tim reported that the school is hosting federal election voting this year, unfortunately not enough notice for us to organise a stall for it and our P & C resources divided (markets same day). **ACTION - Tentative sausage sizzle or cake stall if finding more people to help?**

3. REPORTS

3.1 Principal's Report

- Acknowledge Paul and Magda Pomroy for last week's wellbeing presentation
- New TAS teacher appointed
- Ad for HSIE teacher next week
- Launched resilience project, starts on Thursday with selected year 8 class
- New Science teacher
- TAFE teacher visiting school to teach Primary Industries, new timetable next week.

- Wish list request issued to staff for funding from P&C - Frieda Gorman asked for \$500 to fund start up for student run Café (building barista skills). **Consensus to offer \$250.** Moved by Sandra Ruming, seconded by Katherine Sutherland. **ACTION - Tim to advise Freida**
- Lydia Chesterman requested funds to stock up on hemp shirts as we only have small sizes. **ACTION – Tim, more details required**

3.2 Financial Reports (Treasurer)

Current total \$3,285.93

- Insurance – discussion of extra type/s required, decided to stay with basic public liability insurance (essential) and discuss others needed again first meeting in 2022/2023 financial year (August?) **ACTION – vote on insurance in 2022/2023 financial year**
- ABR – to be actioned and request for name change to remove tuckshop and update office bearers **-ACTION – Sandra**
- Paperwork for BCU signatories on bank account (Rachael signed at meeting)
- Member register update – **ACTION – Sandra**
- Update details with ACNC (Australian Charities and Not-for-Profits Commission)– **ACTION - Sandra**
- Sandra attended an interesting P&C Association webinar on P & C Office Bearers, any welcome to attend P & C Assoc webinars. **ACTION – ask office bearers if interested.**

3.3 Correspondence

- There is a pigeonhole at school for P&C mail which needs regular checking - magazines, bank statements, insurance docs and receipts dating back to 2018 found this week! **ACTION - Office Bearers to follow up.**

4. OTHER BUSINESS (Chair)

- Elisa Hall – recommended inclusivity workshops available for staff training. www.inclusivityconsultants.com.au- Advised Elissa to email details to the high school to add to consider for their Professional Learning.
- Mel Tyas spoke about multi-partner (Landcare, Gotcha 4 Life, Surf LifeSaving, BHS) Resilience project launched last week, and that there may be some funds available for wellbeing. Katherine asked if we could get a termly report from the project, **ACTION - Mel will provide update next term.**
- Graziella has researched grants, emailing Rachael, and needs direction as to what we want to do. Council has a mailing list that you can ask to be added to. Cath asked about other funds, eg Lions, Rotary etc. **ACTION - Rachael to go through & report back to P & C.**

5. CLOSE AND NEXT MEETING (Chair)

Thanks for attending.

Closed 7.27pm

Next meeting will be Monday 20th June 6pm.