

**Bellingen High School P & C Association**  
**Minutes**

Monday 13 November 2023 6pm  
Bellingen High School Staff common room  
Gumbaynggirr Country

**Attendees** – Milo Bowd, Rachael Case (Chair), Graziella Reeson, Sam Page, Mel Tyas, Jacqui Radecki, Katharine Sutherland, Kathleen Hannah, Beth Edwards

**1. Welcome, Acknowledgment of Country (6.05 pm)**

1.1 Welcome and Acknowledgment of Country (Chair) – Rachael Case

1.2 Apologies (Chair) – Caroline Thomas,

We welcome new voting Members for 2023 P&C & acknowledge receipt of payment:  
None

**2. Previous minutes**

2.1 Approval of Minutes – Moved Mel Tyas, 2<sup>nd</sup> Milo Bowd

2.2 Business Arising from Previous Minutes (Chair)

- Update on grant app for school bus for sporting & other events (Mel) – Application has been submitted for a 24-seater bus. School has committed to contributing \$21,000, and the P&C \$3,000. We will find out in May 2024 if we are successful.
- Update on “real-time” calendar for earlier notice of events (Sam, Acting Principal) – In progress. Calendar on Sentral will highlight assessment week. Hopefully available in 2024.
- Update on assessment communication (Sam, Acting Principal) – same as above.

**3. REPORTS**

**3.1 Principal’s Report**

- 1.8 positions are unfilled. Extra teacher in English. Trying to permanently appoint Peter Fox current head science teacher. Still needing an Aboriginal studies teacher.
- 2 unfilled vacancies in Learning Support – 2x Multicategorical Class (MC) - mental health and AU.

- Planning for 7 classes of MU in the future. Funding being spent (part of the Strategic Improvement Plan) is for teaching teachers how to identify and to de-escalate conflicts before it becomes a bigger or more dangerous issue.
- Learning plans should be evaluated each year together with parents.
- If a child is not in a Supported Learning Class the school can apply for funding to assist with having an SLSO.
- Received Anticipated Budget for 2024 which is down from 2023. Staffing money has gone up to pay for additional teachers, however the Operational Budget has gone down. This will impact expenditure for classes such as TAS which is a resource heavy faculty and CAPA arts. It will mean less to spend on supplies.
- The new Principal position closes this Wednesday. It should take approx. 2 weeks for a decision.

### **3.2 Financial Reports (Treasurer) – Current Balance is \$3808.45 CR.**

- Invoice received for \$200 – Year 12 Awards
- \$2 received for new member
- Mel to update our ACNC status as DGR (Deductable Gift Recipient) so that donors may deduct their donation amounts from their taxable income.

### **3.3 Correspondence (Secretary)**

- Email from Ellie Tree request catering for parents' session of Youth Speaks project.
- Tap to Pay on iPhone from Square Reader
- Invoice from school for \$200 P&C donation for year 12 awards
- Latest Grants update from BSC
- ACNC Monthly newsletter

## **4. PRIORITY BUSINESS**

### **4.1 Advisory/ Information**

- BHS P & C invited to attend Youth Speak Project Presentation on Thurs Nov 16<sup>th</sup> 1:30 - 3:05pm at BHS - looking for nomination of someone to attend.
  - Mel, Kathleen & Graz attending.
- Interview Panel Training - open to all for future panels - register your interest
  - 3 Upcoming interview panels:
    - Admin / ABSTI identified position - Kim Childs, P & C Rep
    - Special Education (MC) Teacher - Rachael Case, P & C Rep
    - Principal position - Milo Bowd, P & C Rep

### **4.2 Events / Relationship Building**

- Breakfast club volunteers always appreciated: Wed, Thurs, Fri, 8 – 9am
- Volunteers wanted for canteen at school (Contact Jade, BHS Admin, or Vicki Smart for more information)
- Volunteers for literacy and numeracy support (Sam)

#### 4.3 Fundraising

- Grants subcommittee Update (Graziella, Mel) – Graz to send BSC Grants email to BHS general email address.

- 2023 Fundraising subcommittee Update (Milo)

o Bello Markets, this Saturday November 18th - help needed!

- 10 x Leaders to help recruit students to help at the market. Also asking SMILE mentors.
- Stall for baked goods - either bring on the day or deliver to Rachael's place. Text from Sentral will be going out to parents with roster.
- Decision to sell 2<sup>nd</sup> hand uniforms at the stall. Donations taken.

o Square reader: can now take money directly on your phone without needing the Square - it would be helpful to have this set up for others helping at the markets.

o Paypal charity registration to set up QR codes for non-cash donations

#### 5. OTHER BUSINESS (Chair)

- A parent has recently received a phone call SC Muskett (Bellingham Police) in regards to the incident in August where BHS student broke into St Mary's. Only made contact two weeks ago. Inaccurately identified a student who couldn't have been there. Parent is upset at the allegation and assumption made by the police rather than investigating further. Concerned that students who are involved in this incident are putting names forward of others who are not involved.

- What is the expectation for uncovered classes? – Classes are sent to the Library where it is expecting that students will do own study. School is looking into Meadow Bank – where year 12 teachers who are finished year 12 classes for the year can assist, however currently they can only pick up classes if there is teacher sickness (not shortage due to other absences). There is still a shortfall of teachers.

Parent asked if there is any follow up for Google Classroom work? There is supposed to be and Sam will investigate further.

70 laptops are available in the library for students to access.

Can parents volunteer to assist in the Library for uncovered classes? Sam thought that this was a good idea and is happy to support.

Can Seniors assist and get points towards their ATAR? Another good idea which will be looked in to.

**6. CLOSE AND NEXT MEETING – 7.30pm**

Christmas Party dinner celebrations December - TBA

Next Meeting dates for 2024

12th February 2024 6pm

11th March 2024 6pm - AGM followed by General Meeting