

Bellingen High School P & C Association

Minutes

Monday 13th February 2023

Bellingen High School Staff common room

Gumbaynggirr Country

Attendees – Milo Bowd (chair), Melissa Sankey, Sandra Ruming, Mel Tyas, Graziella Reeson, Raelene Carey, Alicia Scanlon, Vicki Greer, Kathleen Hannah

1. Welcome and previous minutes – meeting opened 6.00pm

1.1 Welcome, Acknowledgement of Country and previous minutes (Chair)

1.2 Apologies (Chair)

Rachael Case, Katherine Sutherland, Justina Lynch.

2. Previous minutes

2.1 Approval of Minutes

Moved by – Mel Tyas

Seconded by – Milo Bowd

2.2 Business Arising from Previous Minutes (Chair)

Regional Youth Investment Program grant application was unsuccessful.

Action: Mel Tyas to look into future grant opportunities.

Policy drafts on Conflict of Interest and Membership Governance. No feedback received.

Action: Sandra to pass on information so we can continue to work on this project.

P&C moved to adopt.

Moved by – Sandra.

Seconded by - Milo.

3. Reports

3.1 Principals Report

*School numbers for this year are currently 625 students, slight increase on previous years due to increased retention of Year 10 students transitioning into year 11 and 12.

* School has welcomed some new staff members.

James Atkin - Maths.

Taylor Goremyn - English.

Rochelle Daniel - French.

*Teaching and learning will focus on visible learning, learning intentions and success criteria. The focus will initially be on implementing this to Year 8 students and will move across the school based on feedback.

*Reporting styles are being revised and looking at being linked into Parent/Teacher evenings.

3.2 **Treasurer Report**

P&C account at BCU is currently \$3837.88, as of today. Treasurer's report is attached.

3.3 **ACNC registration**

This is an ongoing complicated process and James Davidson(accountant) has kindly offered to assist us with this process and will provide us with further information.

Action: Sandra to pass on information, P&C to follow up with process required to complete.

4. **Priority Business**

4.1 **Advisory/ Information**

BHS Principal position will be advertised soon, the interview panel requires a representative from the P&C. Milo Bowd (Vice President) was nominated and voted as P&C representative, Milo accepted the role.

Interview Panel training

Any P&C member who would like to represent the P&C on future interview panels, please contact Rachael Case to register your interest in training.

4.2 **Events/ Relationship Building**

School continues to run the Breakfast Club on Wednesday, Thursday & Fridays 8 - 9am.

Volunteers are always welcome, if you would like to help out please contact Magda Pomroy.

BHS & Community event – David Neville is working with a team to coordinate a community network of businesses to support students in gaining work experience and skills. This will be aimed predominantly at 14-16 years. A meeting is planned for Wednesday 22nd February, 5.30pm @ CWA Hall to discuss this further.

All are welcome to attend.

4.3 **Fundraising**

Our Grant sub-committee is run by Graziella and Mel, if anyone would like to join this committee, please contact Graziella or Mel for further information.

2023 Fundraising sub-committee is being run by Milo, if anyone would like to help, please let Milo know and she will give you further information.

Fundraising plan for 2023

Trivia night

Bellinghen Community Markets

Cake Stall – 4th March @ Thrive Festival

Colour Run

Term 2 BHS Musical – P&C to coordinate the refreshments for interval, Tea/Coffee/Cake

Any volunteers for these events are most welcome.

Kathleen kindly offered the P&C a stall at the upcoming *Thrive Festival*, being held at the Bellinghen showground, on Saturday 4th March from 8am – 4pm.

P&C accepted this offer, Milo will coordinate this event. Please contact Milo if you can assist with baking goods, setting up & packing away or working the stall between 8am – 4pm.

Square Device – this is a device used to take card payments at events. This device needs to be set up using a mobile phone. Kathleen will pick up a Square this week and it will be ready for our first Fundraising event at Thrive Festival.

5. **Other Business**

P&C members contact list needs to be updated.

Action: Melissa to add new members contact details to the list, past members to be removed.

David Neville requested a \$1500.00 donation from the P&C for the upcoming School Musical to use towards lighting.

P&C agreed to donate these funds.

Moved by – Milo.

Seconded by – Mel.

P&C Day – Wednesday 1st March. It was suggested that the committee could relax over a few drinks at the Federal Hotel, meeting under less formal circumstances. It would be an opportunity for potential future members to come and find out what the P&C is all about and how they can be involved. We will meet upstairs at 5pm for afternoon drinks.

Action: To be booked, invitation sent out to school parents/carers.

Wellbeing update – There is no longer a head of wellbeing and therefore nobody representing wellbeing at exec level. Concerns were raised by several parents around who will be driving this agenda if nobody has direct responsibility.

Tim explained that the funding for the head of wellbeing has been redirected to the Year advisors and they are now given an extra two periods/fortnight to allow them to be more involved and address their individual year's needs, inclusive of wellbeing. He also stated that whilst there is no longer a Head of Wellbeing at an exec level, he continues to represent this agenda.

He also stated that the Rewards system is under review and would feed back changes to the P+C once finalised

6. **Meeting Closed at 6.45pm**

Next meeting will be the AGM, Monday 13th March at 6pm. Followed by General meeting.

