

## **Bellingen High School P & C Association**

# **Minutes**

**Monday 8<sup>th</sup> August 2022 6pm Bellingen High School Staffroom**

Meeting started 6.00 pm

**Attendees** – Rachael Case (chair), Melissa Sankey, Sandra Ruming, Graziella Reeson, Mel Tyas, Katharine Sutherland, Chelone Boshier, Monique Buggy, Justina Lynch, Kathleen Hannah, Elisa Hall, Alicia Scanlon.

### **1. Welcome and previous minutes**

#### **1.1 Welcome, Acknowledgement of Country and previous minutes (Chair)**

#### **1.2 Apologies (Chair)**

Milo Bowd, Cath Young, Lynda Lane.

#### **1.3 Approval of Minutes**

Moved by – Sandra Ruming

Seconded by – Mel Tyas

#### **1.4 Business Arising from Previous Minutes (Chair)**

- Advertising of assessments in newsletter for all years – Some of the years have their term assessments printed in the school newsletter. Teachers are required to email parents details when an assessment has been issued in class.
- Reminder of how to access newsletter advertised through FB & school comms – The school newsletter is available to all parents – how the newsletter can be accessed has again been advertised on the P&C Facebook page.
- P&C record keeping updated – Sandra has done an amazing job transferring previous P&C records onto our Google Docs. This will allow transparency, and future P&C members will have easy access to all records moving forward.
- Grants subcommittee meeting 24/06/22 – Graziella, Rachael and Kathleen formed the Grants subcommittee, and held their first meeting on 24<sup>th</sup> June 2022. They were aiming to have the basketball court resurfaced. The quote to resurface the court was above \$400,000.00. Therefore, they will not be proceeding with the Grant for this purpose as it was more expensive than expected. They may revisit the idea if a more suitable grant is available, or another quote can be sourced.

### **2. REPORTS**

#### **2.1 BHS Wellbeing Team Update**

Our guests tonight were members of the School Wellbeing Team. Magda Pomroy tabled a Wellbeing Report 2021 / 2022 (attached) and spoke about the internal and external programs run by the team, upcoming events, awareness days and Professional Learning for staff.

Jen Farrands (Aboriginal Education Support), spoke about current and upcoming

programs, and how they benefit the students.

## 2.2 Principal's Report

- Year 8 & 9 parent welcome night – Postponed due to covid. Thank you to the P&C who were planning on supporting the night. Another date is yet to be scheduled.
- Vaping – Programs and information to education children are being researched and implemented, such as research shared with students during health classes. Minority of children are vaping; aim is to make it 'normal' to not vape.
- Year 10 Subject Selection evening – great success, ex-students attended to share experiences & our current hospitality students catered for the night. • Toilets being locked during class time – if a student needs to use the toilets during class time, they can come to the office and use the toilets. Students will be made aware of this plan.
- School contact details – are available to all parents, a reminder on where to locate these details will be sent out to parents.

## 2.3 Financial Reports (Treasurer)

- Current balance as of 7<sup>th</sup> August 2022 is \$3833.88  
This balance is after payment for Marquees have been made and community donations accepted.

## 3. PRIORITY BUSINESS

### 3.1 Advisory/ Information

- Webinars advertised on BHS P & C Facebook page:
  - P&C Federation webinars – regular informative sessions available.
  - Porn is Not the Norm. Young people, Autism & the impact of Porn – Online Presentation for Parents & Carers, 10<sup>th</sup> August 7 – 9pm.  
This presentation has been recommended by teachers.

### 3.2 Events / Relationship Building

- Year 8&9 Parent/ Carer welcome BBQ was postponed till a later date. • Suggested that each faculty could have spotlight in the school newsletter with photos and names to help familiarise parents with the staff & their roles **ACTION – Rachael to ask Tim to follow up with staff**
- Idea to invite parents to help out at the Breakfast Club, relaxed environment to meet teachers and learn about our school **ACTION - Rachael to check with Magda & get back to the P&C.**
- Another idea was to find ways that parents and community members can share skills to support the teachers/ students and school eg. help in the ag /

on farm, art, music, industrial tech etc. ***ACTION – Tim to canvas staff about existing or additional school projects / groups that could benefit from expert volunteer help.***

- Other ideas with a willingness to volunteer to organise are welcome! •
- Year 10 to 11 subject selection evening – was a great success.

### 3.3 Fundraising

- Grants subcommittee – ***ACTION - if you would like to join this group, please contact Graziella or Rachael to find out next meeting time.***
- BHS Marquees – Thank you Rachael and team for a huge effort to organise and order 3 new marquees for the school ( 2 x 3m x 3m, 1 x 3m x 6m). They are due to arrive very soon. We look forward to sharing photos of the new resource, the funding was supported by Kombu & Gotcha For Life Project. One of our parents made the school logo into a graphic file format that is usable for future use.
- Asking community for assistance/ donations eg. Old gas bottles for Industrial Tech project. A message of what is needed on our Facebook page has proved to be successful. Ask and you may receive. ***ACTION - Tim to advise teachers if the school needs assistance or donations to please ask for our help.***

## 4. Other Business

- 4.1 Toilets – concerns were raised about them being locked during class time and students not knowing what their options are. Tim advised that there has been a huge problem with vandalism and this was the only feasible option to minimise it. ***ACTION – Tim said he would let the students know in assembly tomorrow that they could go to the office to access toilets during class time if needed.***
- 4.2 Year 7, 2023 orientation – Can we have an update on what is being organised, for the Bellingham Public School and all Small Schools. ***ACTION – Ask Tim to provide update. (he had to leave meeting at 7:15pm)***
- 4.3 Katharine Sutherland reported back that she had been the P & C rep on the interview panel for BHS SAM position and Jade Tsang was the successful candidate. ***ACTION – Any P & C rep who has done the interview panel training can go on the list for future interview panels. Please advise if you would like to do the training.***

## 5. CLOSE AND NEXT MEETING (Chair)

Thank you for all your contributions and attendance.

Meeting closed at 7.22pm

**Next meeting will be Monday 12<sup>th</sup> September 2022**