

Bellinghen High School P & C Association

Minutes

Monday 14th October 2024 6pm

Bellinghen High School Staff common room

Gumbaynggirr Country

Our Parents and Citizens Association aims to improve the academic, social and emotional outcomes of students regardless of a student's ability, race, gender, religion or socio-economic status.

Attendees: Rachael Case (Vice Pres), Kathleen Hannah (Treasurer), Graziella Reeson (Chair), Avril Tyrrell*, Katharine Sutherland*, Michelle Elliot & Lisa Walsh

*Paid membership this meeting

Apologies:, Mel Tyas, Caroline Thomas, Jaimie Garson, Milo Bowd, Eva Wright

1. Acknowledgement of Country (Chair)

2. Previous Minutes (Chair)

Approval of Previous Minutes

Adopted by Rachael Case seconded by Graziella Reeson

Business Arising from Previous Minutes

- **Letter re Public School Funding** - Thanks to Mel Tyas who drafted a letter on behalf of P&C to send to the Minister for Education - Discussion & feedback for minor changes in the final paragraph, and including a paragraph on the cuts to other support services will be provided by Katharine. ACTION: Katharine to email paragraph, Rachael to finish letter and send.
- **BHS Markets Fundraiser** was incredibly successful raising \$1778.75 in the buckets, and \$300 from markets - thanks to all who came down and donated their time and energy, but **particularly thanks to Milo** who coordinated it all, was there all day and had the whole Bowd family involved. ACTION: Improvements for 2025: getting more students involved through partnership with key staff at the school. ACTION: Kathleen will contact Kaz at Markets to ask for a date for 2025
- **Rep Sports Uniforms and team water bottles:** Michelle checked and PE faculty are willing to and can purchase from their budget or DET sports grants
- **BHS Shade shelters** use at sporting events - Michelle has reminded PE staff to use
- **BHS Summary of Values** Michelle has emailed to bellinghenpc@gmail.com ACTION: Email to share with P & C members for feedback
- **Sports Awards** happened after last P&C Meeting - feedback that more timely sports awards ceremonies happen throughout the year closely following the events to make it more meaningful for students.
- **School rep sport teams practice** - teachers being stretched, suggested older students or parents could help as coaches.
- Eligible* **nominations for President and Secretary** still accepted (**paid up 2024 members of the BHS P & C*)
- Interview Panel Training for P & C reps ACTION: Members can contact bellinghenhighpc@gmail.com if interested in becoming a P & C rep on panels and training will be emailed ACTION: Email Avril the training information.

3. Reports

3.1 Principal's Report

See attached PDF.

Thanks for the excellent market fundraiser, great photos, special mention to Milo.

Thanks to Vicki for her years of service to BHS canteen supervisor

Projected 118 - 125 Yr 7 students in 2025

Currently 65 Yr 12 students graduating

ACTION: Calendar items needed for 2025 from P & C

ACTION: P & C rep needed for interview panel in Term 4. Michelle to contact when required.

3.2 Financial Report (Kathleen)

Incoming funds of \$1778.85 & \$300 from markets fundraiser

Outgoing funds \$1800 invoice for book boxes

Bank balance \$6571.78

3.3 Correspondence (Rachael)

- HQB Audit details requested (email)
- ACNC reporting by 30 Jan 2025 (email)
- Bellingin Council Grants / Funding opportunities

ACTION: Kathleen communicating with HQB to organise audit details

4. PRIORITY BUSINESS (Milo)

4.1 Advisory / Information

- BHS Welcome booklet designed for incoming Yr 7 2025 will be uploaded to BHS website & emailed to us for distribution to all P&C members and wider parent group
ACTION: Lisa to email bellingenpc@gmail.com & organise upload to BHS website
- BHS Evacuation point (fire, flood etc) is Crown St entrance
- VET / TAFE information - P & C requested better ongoing communication regarding options for students
- P&C requested BHS weekly calendar well publicised across a variety of platforms so parents and students stay on top of things happening at the school.

4.2 Events / Relationship Building

- Breakfast club volunteers always appreciated Wed, Thur 8 - 9am (See Magda, BHS)

4.3 Fundraising

- BHS Markets Fundraiser Report (see business arising) - date TBA for 2025
- School Musical in 2025

5. Other Business

- O'Dwyer family are donating \$1000 to the P & C to fund BHS girls AFL uniforms

6. CLOSE AND NEXT MEETING

Meeting closed at 7:30pm.

Next meeting Monday 11th November 6pm, Bellingin High Staffroom