

Bellingen High School P & C Association

Minutes

Monday 20th June 2022 6pm Bellingen High School Staffroom

Meeting started 6.05 pm

Attendees – Sandra Ruming, Jacqui Radleck, Graziella Reeson, Melanie Tyas, Milo Bowd, Rachael Case (Chair), Kathleen Hannah, Tim Laverty.

1. Welcome and previous minutes

1.1 Welcome, Acknowledgement of Country and previous minutes (Chair)

1.2 Apologies (Chair)

Katherine Sutherland, Elisa Hall, Lynda Lane, Belinda Mellalieu, Cath Young, Sonya Laverty

1.3 Approval of Minutes

Moved by – Milo Bowd

Seconded by – Sandra Ruming

1.4 Business Arising from Previous Minutes (Chair)

- Market 'Bucket Shaking' fundraiser – successful day, lot of volunteers including parents, teachers, and students. Great photos from the day were posted on the P&C Facebook page.
- Selection Panel training – Cath Young & Celone Boshier have just completed their training to be part of the Selection Panel. Any more P&C members wishing to complete the training, please contact Rachael Case.
- Newsletter – The school newsletter is posted on the Skoolbag app, BHS website and Facebook. It is only emailed out to parents who have requested an electronic copy. Any parent wishing to receive the newsletter via email, need to contact the school office and let them know.

ACTION: a reminder of how to request a copy of the newsletter will be put on our Facebook page.

- Fundraising – ongoing, we are always happy to hear your ideas and have your support to fundraise.

2. REPORTS

2.1 Principal's Report

- Year 11 reports are being sent out at the end of this term.
Year 7-10 reports will be sent out at the start of next term.
- Wellbeing review. School values, the Bello Way. School is looking for input from a wide range of parents as to what this value may look like to them. How can the school capture this information from parents?

Ideas from tonight include; SurveyMonkey, SMS to ask the question allowing a minimal response for ease of evaluation, meet & greet survey at carpark drop off, survey being available at next term Parent/Teacher interviews with P&C representatives to provide refreshments.

- In response to a question around assessment processes for all years, they are looking into this with teachers to bring some consistency and transparency to the assessment expectations & communication to help students (& their parents supporting them)
- Uncovered Classes – still an issue, especially for our senior students. The school is looking to find ways to ensure senior classes are covered.
- HSIE Position – not yet filled.

2.2 Financial Reports (Treasurer)

Current balance \$4183.58

- Financial report of market day 'Bucket Shaking' raised a total of \$892.65. This has been deposited into our account and is included in the total.
- Outstanding – yet to pay \$250.00 invoice for coffee club donation.

3. PRIORITY BUSINESS

3.1 P&C record keeping

- Record keeping for P&C meetings & correspondence. Previously records have been kept in a hard copy form, and recently moved onto USB and Google Drive. Need to find out how many years these records need to be held. Sandra has a folder containing hard copies of past minutes and correspondence, she has volunteered to scan these documents and add to the google drive. All future minutes and correspondence will be kept on the P&C google drive.

3.2 P&C Federation

- P&C federation offer invitations to online information nights for parents. Any upcoming information webinars will be advertised in the school newsletter, and on the P&C facebook page. These sessions are free for all parents.

3.3 Rainbow Club

- Rainbow club information night is on tomorrow night, 21st June 2022. Our P&C will be represented by Lynda Lane and Rachael Case. A free night for parents to learn more about the Rainbow club, refreshments will be provided.

3.4 Grants

- Graziella, Kathleen, Mel and Rachael are our new sub-committee for grants. Anyone else wishing to support them, please contact Rachael to find out details. A list of current grants available has been provided. A wish list has been prepared for any upcoming grants that are offered, such as,

- Artificial surface for basketball court to compliment new Cola.
- Lights for basketball court.
- Upgrade toilets/showers – the school is also the community evacuation centre.
- Kitchen upgrade.
- Solar Panels.

3.5 **Funding for our School**

- What can the P&C help to fund? Does the school have a wish list of what is needed and how can we help to achieve these goals?

One wish is for gazebos with the school's name printed on each side. Sandra will investigate pricing for gazebos. This information will be shared in our school newsletter, maybe someone would like to donate to this worthy resource.

3.6 **Fundraising Idea**

- Second Hand Store at Markets – ongoing opportunity to raise funds for the P&C. Decide if this can be maintained monthly or work better with seasonal stalls. Are there any student groups in the school who would like to take on this project with the P&C? Contact Magda to have a meeting regarding who may be interested, and how this may work. Need to consider resources for set up, donations of clothes, where to store them between stalls.

3.7 **Year Assessments**

- It has been requested if all year assessments can be listed in the school newsletter. Mr Laverty will follow up this request.

3.8 **Meet the Teacher**

- A chance for all parents to meet the teacher for years 7,8 &9 is being planned for next term. P&C would like to contribute to this event, supporting teachers by greeting parents / offering refreshments/ Usher/ Survey opportunity?

4. **CLOSE AND NEXT MEETING (Chair)**

Thank you to all who attended.

Meeting closed at 7.04pm.

Next meeting will be Monday 8th August 2022.